

Gallery Z Contract for Corporate and Business **Lending/Leasing Program**

Specifications, Expectation and Regulations

For the specified dates, the client is authorized to display the aforementioned piece(s) of artwork on loan/lease from Gallery Z, 259 Atwells Avenue, Providence RI 02903 (401-454-8844) e mail: galleryzprov@aol.com at the address agreed to in this contract.

- There is a one-time fee for delivery setting up, laying out of art work estimated at \$300-500 for labor, materials. TBT day of delivery.
- All artwork must be labeled/listed and available for sale.
- Client is solely responsible for any damage/theft that may occur, and for repair/replacement of all damaged artwork, frames etc.
- Client is not authorized to photograph or copy the artwork in any manner.
- Gallery Z requires proof of insurance* from client.
- Gallery Z will provide and post materials on all current and upcoming exhibitions/events at the gallery and will list institution on GZ web site.
- Gallery Z will provide and post all appropriate information about the artwork, including title, price, medium, dimensions etc.
- If an outside party expresses interest in purchasing the artwork while in the client's possession, the outside party must contact Gallery Z to process the purchase.
- Upon any sale of art, Gallery Z will donate 10% of net proceeds to a Non Profit org. designated by institution. (Gallery Z is a tax-free zone)
- A one year minimum commitment is necessary for the leasing program.
- Gallery Z will provide an art drop off form (to be signed by receiving person for institution) which will include names of artists, titles of art works, medium & price of art works lent to institution.

*Institution must provide proof of replacement insurance for artwork/frames at retail value

Gallery Z Leasing Structure/Rate/Fee Options

1. Gallery Z will change artwork annually-biannually - \$200/month **
2. Gallery Z will change artwork quarterly - \$300/month**
3. Gallery Z will change artwork every four months - \$250/month**
4. Client may choose to trade goods, services, certificates etc. valued at \$200/month in lieu of monetary payment.**

****Gallery Z reserves the right to alter, change or remove artwork at any time.**

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**Gallery Z Contract for Corporate and Business
Lending/Leasing Program, (based on min. one year)**

Contract Dates: From: To:

Please, circle from above Type of Program selected.

Initials :

Date:

Name of Institution:

Address :

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Phone #.....

E Mail Address:

Web Site:

Contact Person:

Title:

Phone land line:

Cell #.....

E Mail Address:

Gallery Z Contract for Corporate and Business Lending/Leasing Program

Signature of Institution person in Charge:

Name:

Signature:

Date:

Signature of Gallery Z Representative:

Name:

Signature:

Date:

Witness, Name:

Phone #:

Signature:

Date:

Provided: *Proof of replacement insurance for artwork/frames at retail value
Circle: Yes NO Will Provide Date: Initials: Inst. Rep. GZ Rep.....

